




IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



<https://vcc1.icmvcc.com/im3500/>

**Fort Leonard Wood**
This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

DisclaimerPrivacy NoteVisit InfoPersonalContact InfoReview

U.S. Government Information Systems Disclaimer

YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.

Disclaimer Signature*☐ I have read and understand the USGIS Disclaimer

Save & Continue



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



**Fort Leonard Wood**
This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

DisclaimerPrivacy NoteVisit InfoPersonalContact InfoReview

Privacy and Security Note

Privacy and Security Notice

- This site is provided as a public service by Fort Leonard Wood. This site is intended to be used by the public for requesting an installation access document only. Unauthorized attempts to upload or change information on this service are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act.
- This is a Department of Defense (DOD) interest computer system. All DOD computer systems are subject to monitoring at all times to ensure proper functioning of equipment and systems, including security devices, to prevent unauthorized use and violations of statutes and security regulations, to deter criminal activity, and for other similar purposes. If monitoring of this or any other DOD computer system reveals possible evidence of violation of criminal statutes, this evidence and any other related information, including identification information about the user may be provided to law enforcement officials. This system is for UNCLASSIFIED, NON-SENSITIVE USE ONLY.
- The views and opinions expressed on this web site are not necessarily those of the Department of the Army.
- All links to non-U.S. Government sites or services are provided solely for your convenience. Uses of such links on this website are not an endorsement of or warranty of the services provided by such sites.

PRIVACY ACT STATEMENT AUTHORITY: Section 3101, Title 44, United States Code, USC 552A and AR 190-13, chapter 8.

PRINCIPAL PURPOSE: The purpose for requesting personal information is to assist security personnel in developing records to document suitability for access to Fort Leonard Wood. The requested identification number is necessary to identify the person and records.

ROUTINE USES: This information may be used to determine suitability of persons desiring access to Fort Leonard Wood as well as for other lawful purposes including law enforcement and litigation.

WHETHER DISCLOSURE IS MANDATORY OR VOLUNTARY AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION: While disclosure of requested information is voluntary, failure to provide the requested information may result in access privileges being delayed, refused or withdrawn. The Privacy Act Statement will apply throughout the duration of the time for which access is granted.

Privacy Signature* ☒ I have read and understand the USGIS Privacy Disclaimer

BackSave & Continue

UNCLASSIFIED



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal

[Disclaimer](#)[Privacy Note](#)[Visit Info](#)[Personal](#)[Contact Info](#)[Review](#)

Visit Information

The below information is provided by either sponsor or visitor.

*Sponsor Email**

*Email Address**

Visitor email address

*ID Number**

Visitor driver's license number

ID Type

ID Jurisdiction

State that issued the visitor driver's license

*Visit Start Date**

(MM/DD/YYYY) The first date of visitor's visit.

*Visit End Date**

(MM/DD/YYYY) The last date of visitor's visit.

*Driving Vehicle**

Answer Yes if a visitor vehicle will be driven onto this facility

[Back](#)[Save & Continue](#)




IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



**Fort Leonard Wood**
This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

[Disclaimer](#) [Privacy Note](#) [Visit Info](#) [Personal](#) [Contact Info](#) [Vehicle Info](#) [Review](#)

Personal Information

<i>Last Name*</i>	<input type="text"/>	Visitor last name or family name
<i>First Name*</i>	<input type="text"/>	Visitor first name or given name
<i>Middle Name</i>	<input type="text"/>	Visitor middle name, if applicable
<i>Suffix</i>	<input type="text"/>	Visitor name's suffix, if any (e.g., Jr., Sr., III, etc.)
<i>Date of Birth*</i>	<input type="text"/>	(MM/DD/YYYY) Visitor date of birth
<i>Eye Color</i>	<input type="text"/>	Visitor eye color
<i>Hair Color</i>	<input type="text"/>	Visitor hair color
<i>Gender*</i>	<input type="radio"/> Male <input type="radio"/> Female	
<i>Sponsoring Organization & Company Name</i>	<input type="text"/>	
<i>Check Signature*</i>	<input type="checkbox"/> I swear or affirm that the above information is accurate.	



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



Screen: IM3500; Registration.aspx

**Fort Leonard Wood**
This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

[Disclaimer](#) [Privacy Note](#) [Visit Info](#) [Personal](#) **[Contact Info](#)** [Vehicle Info](#) [Review](#)

Visitor Contact Information

Email Address*	<input type="text" value="daniel.t.horton@us.army.m"/>
Phone Number*	<input type="text"/>
Address Line 1*	<input type="text"/>
Address Line 2	<input type="text"/>
City*	<input type="text"/>
State/Province*	<input type="text" value=""/>
Zip Code*	<input type="text"/>




IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



**Fort Leonard Wood**

This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

DisclaimerPrivacy NoteVisit InfoPersonalContact Info**Vehicle Info**Review

Vehicle Information

Vehicle VIN Number*	<input type="text"/>	
Plate Number*	<input type="text"/>	
Plate Jurisdiction*	<input type="text"/>	<input type="button" value="v"/>
Vehicle Year*	<input type="text"/>	The year of manufacture, as a 4-digit number
Vehicle Make*	<input type="text"/>	<input type="button" value="v"/>
Vehicle Model*	<input type="text"/>	
Vehicle Color*	<input type="text"/>	<input type="button" value="v"/>
Vehicle Type*	<input type="text"/>	The type that best describes visitor's vehicle.

BackSave & Continue




IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



 Fort Leonard Wood <small>This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).</small>						
Disclaimer	Privacy Note	Visit Info	Personal	Contact Info	Vehicle Info	Review
U.S. Government Information Systems Disclaimer Edit						
<i>Disclaimer Signature</i>		True				
Privacy and Security Note Edit						
<i>Privacy Signature</i>		True				
Visit Information Edit						
<i>Sponsor Email</i>		rick.vise@conus.army.mil				
<i>Email Address</i>		daniel.t.horton@us.army.mil				
<i>ID Number</i>		12345678				
<i>ID Type</i>		State Driver's License				
<i>ID Jurisdiction</i>		Missouri				
<i>Visit Start Date</i>		04/19/2012				
<i>Visit End Date</i>		04/16/2013				
<i>Driving Vehicle</i>		Yes				



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



(Continued from previous slide)

Personal Information [Edit](#)

<i>Last Name</i>	Horton
<i>First Name</i>	Daniel
<i>Middle Name</i>	
<i>Suffix</i>	
<i>Date of Birth</i>	03/28/1965
<i>Eye Color</i>	Maroon
<i>Hair Color</i>	Grey - Balding
<i>Gender</i>	Male
<i>Sponsoring Organization & Company Name</i>	DES Security Operations & Security Inc
<i>Check Signature</i>	True



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



(Continued from previous slide)


Visitor Contact Information Edit	
Email Address	daniel.t.horton@us.army.mil
Phone Number	573-596-5528
Address Line 1	123 Mickey Mouse Ln
Address Line 2	
City	Disney World
State/Province	Flordia
Zip Code	32830
Vehicle Information Edit	
Vehicle VIN Number	123456G456HH456
Plate Number	MMS-007
Plate Jurisdiction	Flordia
Vehicle Year	1947
Vehicle Make	Caterpillar
Vehicle Model	Mouse Mobile
Vehicle Color	Gray
Vehicle Type	Antique Car
Back Continue	



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application IM3500 Secure Webportal





**Fort Leonard
Wood**

This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

[Disclaimer](#) [Privacy Note](#) [Visit Info](#) [Personal](#) [Contact Info](#) [Vehicle Info](#) [Review](#)

Thank You, You Have Been Logged Out

Your action on this record has been completed successfully. For your safety and the safety of your information, you have been logged out of the IM3500 Preregistration System. This record may no longer be reviewed or accessed.

If you have no further business on this site at this time, please close your browser.

You may also [register another visit](#).

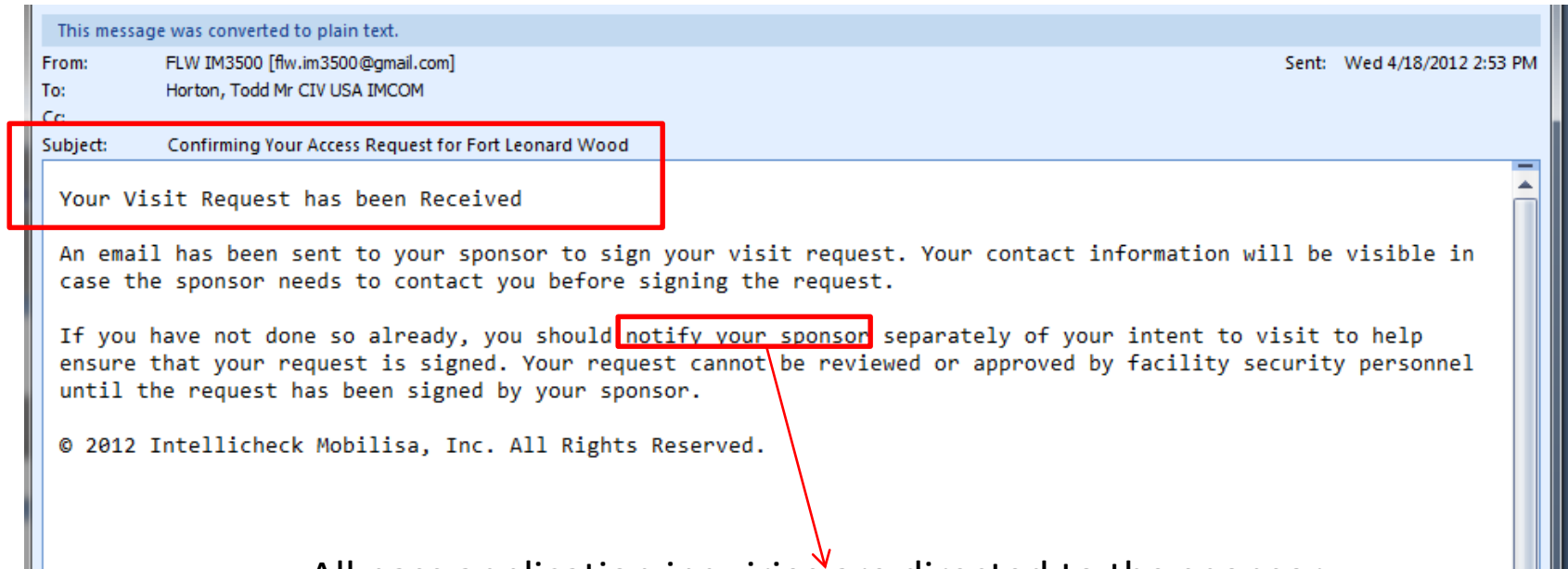


IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application IM3500 Secure Webportal



Confirmation email sent to requestor



All pass application inquiries are directed to the sponsor

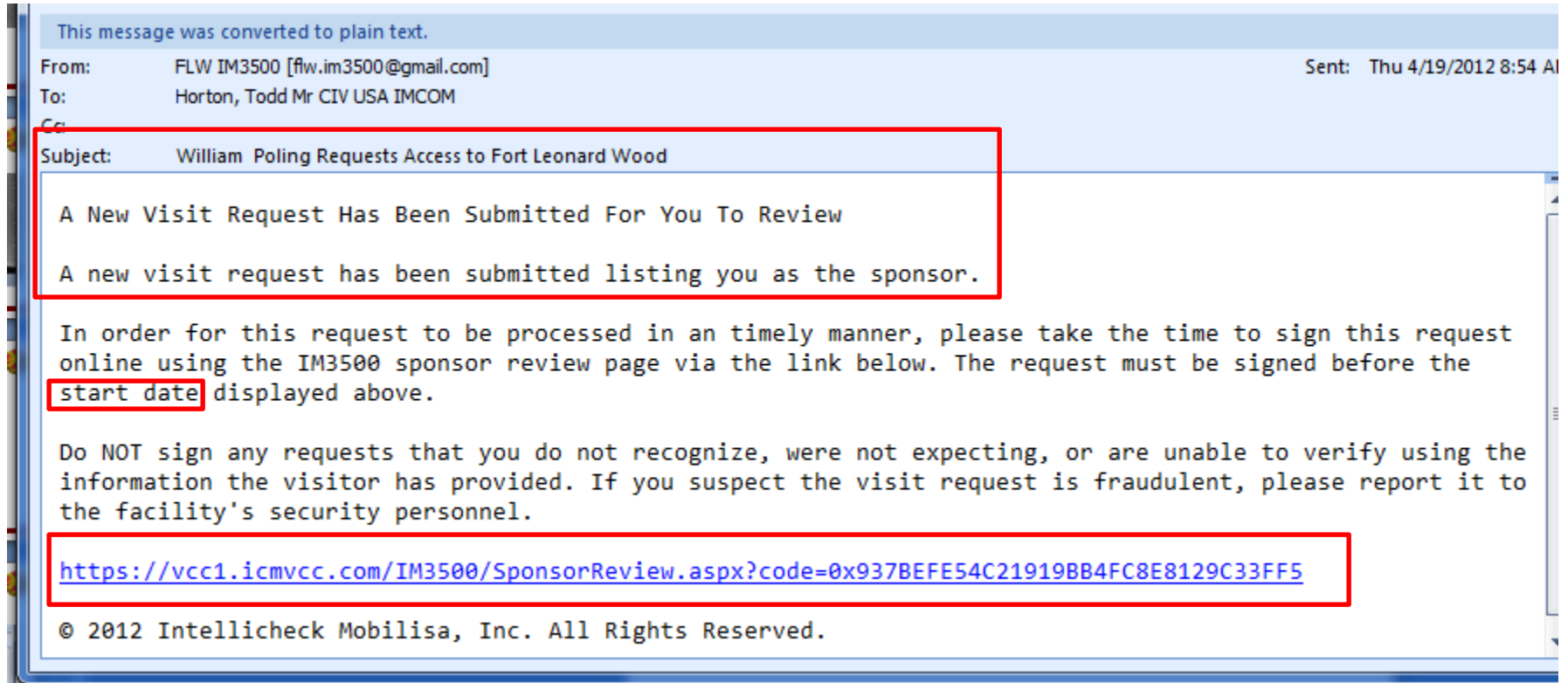


IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application IM3500 Secure Webportal



Pass request email sent to sponsor with link to process






IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



**Fort Leonard Wood**

This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7).

Visit InfoPersonalContact InfoVehicle InfoReview

Visit Information [Edit](#)

<i>Sponsor Email</i>	daniel.t.horton@us.army.mil
<i>Email Address</i>	william.poling@us.army.mil
<i>ID Number</i>	00666
<i>ID Type</i>	State Driver's License
<i>ID Jurisdiction</i>	Missouri
<i>Visit Start Date</i>	25 April 2012
<i>Visit End Date</i>	15 May 2012
<i>Driving Vehicle</i>	Yes

Personal Information [Edit](#)

<i>Last Name</i>	Poling
<i>First Name</i>	William
<i>Middle Name</i>	Dale
<i>Suffix</i>	
<i>Date of Birth</i>	11/23/1955
<i>Eye Color</i>	Hazel
<i>Hair Color</i>	Grey - Balding
<i>Gender</i>	Male
<i>Sponsoring Organization & Company Name</i>	The Undead Party Company
<i>Check Signature</i>	True



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



(Continued from previous slide)

Visitor Contact Information Edit	
Email Address	william.poling@us.army.mil
Phone Number	573-666-0666
Address Line 1	1313 Mocking bird Lane
Address Line 2	
City	Death Valley
State/Province	California
Zip Code	92328
Vehicle Information Edit	
Vehicle VIN Number	12453666
Plate Number	RIP 666
Plate Jurisdiction	California
Vehicle Year	1955
Vehicle Make	Cadillac
Vehicle Model	Hearse
Vehicle Color	Black
Vehicle Type	Antique Car
<input type="button" value="Deny Request"/> <input type="button" value="Approve Request"/>	



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



Confirm Approval

By approving this visit request, you are taking responsibility for this visitor's actions during his or her time on our facility. If you have anything about this visitor that you would like to add, you may enter a brief note in the box below. This note may be viewed by facility personnel but generally not by the visitor.

<i>Sponsor Last Name*</i>	<input type="text"/>	Your own last name.
<i>Sponsor First Name*</i>	<input type="text"/>	Your first name.
<i>Organization*</i>	<input type="text"/>	Your command or company.
<i>Sponsor Phone Number*</i>	<input type="text"/>	A phone number you can be reached at if needed.
<i>Sponsor Remarks</i>	<input type="text"/>	
<i>Sponsor Signature*</i>	<input type="checkbox"/> I swear under penalty of perjury that the above information is true and correct.	

Visit Start Date 25 April 2012



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application IM3500 Secure Webportal



Sponsor's approval sends this request to Visitor Center IM3000 for background screening and processing.

Sponsors are notified via Visitor Center email when background screening is completed favorable or unfavorable.

The screenshot displays the Fort Leonard Wood IM3500 Secure Webportal interface. At the top, there is a banner with the Fort Leonard Wood logo and a disclaimer: "This is a DoD computer system, authorized for official use only. Contents subject to search. See AR 25-2, 4-5m(7)." Below the banner is a navigation bar with five tabs: "Visit Info", "Personal", "Contact Info", "Vehicle Info", and "Review". The main content area features a large blue box with the text: "Thank You, You Have Been Logged Out". Below this, it states: "Your action on this record has been completed successfully. For your safety and the safety of your visitor's information, you have been logged out of the IM3500 Preregistration System. This record may no longer be reviewed or accessed." and "If you have no further business on this site at this time, please close your browser."



IMCOM
SOLDIERS • FAMILIES • CIVILIANS

Fort Leonard Wood Installation Pass Application

IM3500 Secure Webportal



Approved or denied email sent to requestor by sponsor's actions

You forwarded this message on 4/2/2012 11:16 AM.
This message was converted to plain text.

From: FLW IM3500 [flw.im3500@gmail.com]
To: Horton, Todd Mr CIV USA IMCOM
Cc:
Subject: **Your Request for Fort Leonard Wood was Approved**

Sent: Mon 4/2/2012 9:19 .

Your Visit Request Was Signed By Your Sponsor

Your record will be processed by the facility's security managers.

Your request should be reviewed and processed within 24 hours. If your visit occurs within 24 hours, you may need to visit the facility's visitor center for further processing or a temporary visitor pass.

© 2012 Intellicheck Mobilisa, Inc. All Rights Reserved.

This message was converted to plain text.

From: FLW IM3500 [flw.im3500@gmail.com]
To: Horton, Todd Mr CIV USA IMCOM
Cc:
Subject: **Your Request for Fort Leonard Wood has been Denied**

Sent: Mon 4/2/2012 8:0

Your Visit Request has been Denied

Your sponsor was unable to sign your visit request, and it will not be forwarded to the facility's security personnel. The sponsor may have provided a reason for denying your request that may help you to try again.

Reason: Poor Information

© 2012 Intellicheck Mobilisa, Inc. All Rights Reserved.